



MEMBERSHIP TERMINATION, TRANSFER, AND INACTIVATION FORM

Member Information	
Member Name	
NRDS #	License # (if applicable)
Current Office Name	
Office Address	
Qualifying Broker Name	
Select One	<input type="checkbox"/> Termination – Remove member from office. Complete section 1. <input type="checkbox"/> Transfer – Change member office affiliation. <u>There is a \$50.00 transfer fee assessed by MCRAR for MLS & \$50 for ASSN.</u> Complete section 2.
Section 1 – Termination (BIC only)	
<p>_____ (<i>initial</i>) As the Broker-In-Charge responsible for the above-mentioned office, I hereby notify the Mid Carolina Regional Association of REALTORS® and MLS that effective _____ (<i>date</i>), the above referenced member is no longer affiliated with my firm <u>and</u> the member's license has been updated with the North Carolina Real Estate Commission. The MCRAR and MLS services for the member will be inactivated. I acknowledge that if I, the BIC of the office is being terminated, all members in the office will be inactivated and that appropriate updates have been made to the North Carolina Real Estate Commission.</p> <p><i>I acknowledge that all outstanding balances have been cleared as part of the termination process.</i> _____ (<i>initial for self or agent</i>)</p>	
BIC Signature	Date
Section 2 – Transfer	
<p>_____ (<i>initial</i>) As the Broker-In-Charge responsible for the below referenced office, I understand and accept responsibility for the above referenced member and the member's responsibilities (including fees locally), to comply with the bylaws, policies, procedures, rules and regulations of the Local, State and National Association of REALTORS® and the MCRAR MLS. I certify the member's license has been updated with the North Carolina Real Estate Commission and all membership dues and services fees are current. I understand the Mid Carolina Regional Association of REALTORS® assesses a \$100.00 non-refundable fee on all membership office transfers.</p>	
New Office Name	
Office Address	
Member Signature	Date
Broker-In-Charge Signature	Date

Association and MLS services are available only to active members. **Association** – Inactivated Association members who are rejoining will be assessed full unpaid memberships dues and fees for the year. **MLS** – Inactivated MLS members who are rejoining will be treated as new applicants regardless of when membership was inactivated and will be assessed all fees applicable to new applicants.

MCRAR Office Use Only: <input type="checkbox"/> Flex <input type="checkbox"/> Growthzone <input type="checkbox"/> Supra <input type="checkbox"/> Received by _____ Date _____



LISTING TRANSFER FORM

MLS #	Address

** Please note: Only active and pending listings can be transferred*

Print Previous BIC Name Releasing Listing(s)

Signature Previous BIC Name Releasing Listing(s)

Date

Email: mls@mcrar.com